

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

16th May 2019

Present: Chairman Lesley Hoyer, Vice Chairman David Smith and Councillors Judy Abernethy, Louise Ward and Aysha St Giles, together with District Councillor Kay West, 3 members of the public and an applicant for the current co-option vacancies.

The 15 minute question time was not utilised.

1. There were no apologies. Following his application for co-option, Kris Henderson addressed the Parish Council and was duly proposed by Councillor St Giles and seconded by Councillors Smith.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the Meeting of the 18th April were signed as a true record.
4. **Planning Matters**
 - 4.1 Planning Application 19/01010/PLF | Erection of a detached garage | Eastleigh Hull Road Wilberfoss East Riding Of Yorkshire YO41 5NT was considered and no observations were made.
 - 4.2 Planning Application 19/01262/PLB | Erection of detached building for use as a garden room/store following demolition of existing timber building | 7 Main Street Wilberfoss East Riding Of Yorkshire YO41 5NP was considered and no observations were made.
 - 4.3 Planning Application 19/01027/VAR | Removal of Condition 2 (agricultural occupancy) of planning reference Q594 dated 11 August 1954 | Field View Hull Road Wilberfoss East Riding Of Yorkshire YO41 5NT was considered and no observations were made.
 - 4.4 The Parish Council considered the request to join forces with neighbouring Parish Councils to object to Planning Application 18/04105/STOUT for the proposed Mega Prison in Full Sutton and, with a majority vote of 4 to 1, resolved to wait until the planning application is a full one where more information about the proposed development will be available.
 - 4.5 The Clerk notified Councillors that Planning Application 19/00806/PLF for the erection of a single storey extension to front and rear of 65 Main Street, Wilberfoss had been approved.
5. Ward Councillor Kay West notified of a couple of changes in personnel at East Riding of Yorkshire Council to include Richard Burton as the new Leader, taking over from Stephen Parnaby.
6. There had been no urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 The litter bin at Costcutter is still proving to be a problem with the majority of its content being cardboard. Costcutter will be asked to provide a recycle bin on site.
 - 7.2 Councillor Smith agreed to be the 6th member of the Speedwatch group, therefore allowing the training to go ahead.
8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**
 - 8.1 Flag flying days in June will be covered by the Parish Council's volunteer, Pete Oates, with Andrew Hoyer acting as back up, should he be needed.
 - 8.2 It was acknowledged that May's Newsletter had not been published. The Clerk has requested clarification from the Editorial Team. Items for inclusion in a future edition are a reminder to residents to report accidents and an

Action

Clerk

Clerk/JA

update on the notice board on Willow Park Road.

8.3 The Clerk confirmed that Grimston Landscapes have been approached to install the recently purchased notice board for Willow Park Road.

8.4 Councillor Abernethy advised that the end of season Junior Football presentation (where 130 children are expected to attend) will take place on the 1st June. Wilberfest is set for the 25th May and a summer fair has been organised for the 17th August. Bonfire Night will take place on the 2nd November this year.

JA

9. 9.1 Councillor St Giles advised that progress was being made on the wooded copse but that disposal of the vegetation was proving difficult. Councillor Abernethy’s husband volunteered to transport the vegetation to the tip and will liaise with Councillor St Giles on the matter.

ALL

9.2 Councillor St Giles advised that good progress is being made to the church repairs and the timescale for completion of phase one is approximately six months.

9.3 The Chairman asked that the Agenda for the next meeting include reference to how we look to encourage new members.

10. **Administration Matters**

10.1 With so few Councillors, it was agreed not to take up the offer of becoming members of the ERNLLCA Executive Committee and instead focus on committees which are more local.

10.2 Councillor Abernethy is unavailable to attend the Chairmanship training in July. The Clerk will ask for notes. Furthermore, Being aGood Councillor training will be offered to new Councillors and the Clerk will liaise with those who wish to attend.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees’ salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

11.1 The Clerk/RFO sought payment for the following transactions:-

Notice It (oak notice board)	£950.00
Clerk’s Expenses (colour ink cartridge)	£44.99
Wilberfoss Community Centre (hire charges)	£15.00
Smith – expenses (Neighbourhood Watch event)	£27.95
Clerk’s Expenses (BT and Broadband quarterly bill)	£173.67
Litter Picker	Confidential
HM Revenue & Customs	Confidential
Clerk’s work from home pay	Confidential
Clerk’s salary	Confidential
Acer Garden Services (Grounds maintenance)	£447.60
1&1 IONOS (website hosting)	£11.99

11.2 The Clerk advised that following the 12 month initial offer period, hosting of the parish website will rise to £11.99 a month (inclusive of VAT). The domain name is still free of charge.

11.3 The Clerk confirmed receipt of the first instalment of the 2019-2020 Precept, together with a cheque for £125.00 by way of contribution to the Elders Party from the annual Duck Race.

11.4 Bank signing mandates were update in line with changes to personnel at this year’s Elections.

Meeting closed 20.40

..... Chairman Clerk